

Call for proposals 2006

Call Identifier: IEEA 2006

Closing date¹: 31 October 2006

For further information:



http://ec.europa.eu/energy/intelligent/ieea/index_en.htm

Fax: +32-2-2921892

¹ In case of personal delivery always before 16:00 Brussels local time

CALL FOR PROPOSALS 2006 FOR ACTIONS UNDER THE PROGRAMME “INTELLIGENT ENERGY – EUROPE”

Call Identifier: IEEA 2006

1. Background

The multi-annual programme “Intelligent Energy - Europe” (2003-2006)² (hereafter called IEE programme) is intended to support the European Union’s policies in the field of energy as laid down in the new Green Paper “Energy”, the Green Paper on Energy Efficiency, the White Paper on Transport and other related Community legislation³. Its aim is to support sustainable development in the energy context, making a balanced contribution to achieving the general objectives of security of energy supply, competitiveness, and environmental protection (Art. 1 of the programme Decision).

The IEE programme is structured in four fields:

1. “SAVE”, which concerns the improvement of energy efficiency and the rational use of energy, in particular in the building and industry sectors (with the exception of actions under STEER), including the preparation of legislative measures and their application;
2. “ALTENER”, which concerns the promotion of new and renewable energy sources for centralised and decentralised production of electricity and heat and their integration into the local environment and energy systems (with the exception of actions under STEER), including the preparation of legislative measures and their application;
3. “STEER”, which concerns support for initiatives relating to all energy aspects of transport, the diversification of fuels such as through new developing and renewable energy sources and the promotion of renewable fuels and energy efficiency in transport, including the preparation of legislative measures and their application;
4. “COOPENER”, which concerns support for initiatives relating to the promotion of renewable energy sources and energy efficiency in the developing countries, in particular in the framework of the Community cooperation with developing countries in Africa, Asia, Latin America and the Pacific.

Activities in these fields under the IEE programme should be guided by two main principles:

- Integration of instruments, tools and actors
- Integration of energy efficiency and renewable energy sources

17 so-called “Key Actions” define the priorities of the IEE programme. They are split into 12 Vertical Key Actions, which focus mainly on one of the four fields, and 5 Horizontal Key Actions, which are relevant for several of the fields.

In relation to these four specific fields and the Key Actions, Community funding can be allocated to the following actions or projects:

- (a) the promotion of sustainable development, security of supply in the framework of the internal market, competitiveness and environmental protection, including the development of standards and labelling and certification systems, long-term voluntary commitments to be agreed with industry and other stakeholders, as well as forward studies, strategic studies on the basis of shared analyses, and regular

² Decision No 1230/2003/EC of the European Parliament and of the Council of 26 June 2003 adopting a multi-annual programme for action in the field of energy "Intelligent Energy - Europe" (2003-2006), OJ L 176, of 15.7.2003, p. 29

³ Green Paper on a European Strategy for Sustainable, Competitive and Secure Energy, COM (2006) 105 final; Doing more with less: Green paper on energy efficiency, COM(2005) 265 final; European Transport Policy for 2010: a time to decide, COM(2001) 370.

- monitoring of the development of the markets and energy trends including for the preparation of future legislative measures or for the review of existing legislation;
- (b) the creation, enlargement or reorganisation of structures and instruments for sustainable energy development, including local and regional energy planning and management, and the development of adequate financial products and market instruments;
 - (c) the promotion of sustainable energy systems and equipment in order to accelerate their penetration of the market and stimulate investment to facilitate the transition from the demonstration to the marketing of more efficient technologies, including dissemination of new cross-cutting technologies and best practice, awareness campaigns and the creation of institutional structures aimed at implementing the clean development mechanism and joint implementation under the Kyoto Protocol;
 - (d) the development of information, education and training structures; the utilisation of results, the promotion and dissemination of know-how and best practices involving all consumers, dissemination of results of the actions and projects and cooperation with the Member States through operational networks at Community and international level;
 - (e) the monitoring of the implementation and the impact of Community initiatives, and the support measures;
 - (f) the evaluation of the impact of actions and projects funded under the programme.

Generally, the actions will be promotional activities in the very broad sense. They complement the Sixth Framework Programme for Research and Technological Development (FP6). However, as the IEE programme addresses non-technological barriers, it will not support costs related to research, demonstration and investment in technologies. Nonetheless, many of the actions, especially those concerned with social, economic, legal and institutional issues, will have a link to one or more energy-efficiency and/or renewable energy technologies.

Actions or projects supported in the framework of the IEE programme will be committed to remove market barriers to the increased use of energy efficiency measures and renewable energy sources. They will equally have a significant impact at European level, a high profile and the broadest possible relevance to European citizens and policies. In this context, preference will be given to proposals of outstanding quality that present cost-effective arrangements and a significant dimension.

The priorities for the call for proposals 2006 have been selected from the global work programme 2003-2006 and have been set in the annual work programme 2006, adopted by the European Commission on 28 March 2006⁴.

2. Objective and activities covered

All Key Actions of the global work programme 2003-2006 will be open in 2006, except the COOPENER Key Actions (Vertical Key Actions 11 and 12) and the Horizontal Key Action 5 “dissemination and promotion”. The priority Key Actions are indicated below.

2.1 Priorities for the call for proposals 2006:

SAVE:

Vertical Key Action 1 “Multiplying success in buildings” with the target areas:

- Tools for the take-off of the Directive on the energy performance of buildings
- Schemes for the implementation of energy services in buildings (e.g. energy performance contracting), in particular retrofitting
- Public buildings as shining examples
- Promotion of best practice examples of high energy performance buildings

⁴ C(2006)905

Vertical Key Action 2 “Retrofitting of social housing” with the target areas:

- Awareness raising, education and training
- Tailored financing schemes
- Advanced integrated retrofitting solutions
- Legal and institutional changes

Vertical Key Action 3 “Innovative approaches in industry” with the target areas:

- Instruments for energy management, including energy audits, energy accounting, benchmarking activities, voluntary agreements
- Energy services, particularly in SMEs
- Polygeneration, including CHP

Vertical Key Action 4 “Energy efficient equipment and products” with the target areas:

- Enforcing the application and enhancing the awareness of EU labels and minimum energy efficiency standards
- Technology procurement, buyer-initiatives and other approaches to accelerate the transformation of the market
- Monitoring market transformation and preparing the ground for new policy initiatives

ALTENER:

Vertical Key Action 5 “Electricity from renewable energy sources” with the target areas:

- National indicative targets
- Support schemes
- Grid system issues
- Green electricity
- Distributed electricity generation

Vertical Key Action 6 “Heat from renewable energy sources (RES)” with the target areas:

- Possible legislation, fuels standards and norms for RES heating and cooling systems
- Supply chain and market structures for RES heating and cooling products
- Promotion and training

Vertical Key Action 7 “Small scale renewable energy sources applications” with the target areas:

- Solar water and space heating and cooling
- PV electricity generation
- Biomass for domestic heating, including biogas
- Small-scale and micro-CHP and heat pumps
- Small scale wind and hydro electricity generation

ALTENER/STEER:

Vertical Key Action 8 “Alternative vehicle propulsion” with the target areas:

- Legislation, fiscal regimes and fuels standards and norms
- Supply chain and market structures for biofuels
- Supply chain and market structures for alternative fuels requiring separate supply chains
- Market demand for clean vehicles
- Accompanying measures

STEER:

Vertical Key Action 9 “Policy measures for an efficient use of energy in transport” with the target areas:

- Reducing demand for transport
- Enhancing energy efficiency in each transport mode
- Transfer of traffic to less energy intensive modes
- Economic instruments and incentives
- Information awareness and education

Vertical Key Action 10 “Strengthening the knowledge of local management agencies in the transport field” with the target areas:

- Training and education of local agencies in alternative fuels and energy use in transport
- Helping local actors to collaborate in the programme and participate in projects

COOPENER:

The COOPENER field is not open for this final Call for Proposals under the IEE programme because the budget for COOPENER provides for only 3 calls for proposals during the 4 years of the IEE programme, and these 3 calls were already launched.

HORIZONTAL KEY ACTIONS:

Horizontal Key Action 1 “Sustainable Energy Communities” with the target areas:

- Promoting “energy citizenship” and mobilising local energy actors
- Local community planning for the efficient use of renewable energy sources and conventional energy, demand side management and associated mobility
- Establishing favourable conditions for local energy markets and services to reach a critical mass

Horizontal Key Action 2 “Think globally, act locally” with the target areas:

- ManagEnergy: Actions aimed at inducing a change in present behaviours and in encouraging the use of efficient and renewable technologies and the adoption of energy-intelligent living patterns by local end-users, including the operation of thematic networks of local actors
- Creation of local and regional energy management agencies (type 2)

Horizontal Key Action 3 “Financing mechanisms & incentives” with the target areas:

- Cross-country analysis of different financing mechanisms
- Development and promotion of innovative financing instruments and incentive schemes for investments in renewable energy sources and the rational use of energy
- Platform/Forum for exchange of experience on financing mechanisms & incentives

Horizontal Key Action 4 “Monitoring & Evaluation” with the target areas:

- Monitoring and evaluation of different policies and measures related to renewable energy sources and the rational use of energy
- Methods, indicators and modelling of future trends and policy impacts
- Platform for exchange of experience on monitoring & evaluation

2.2. Type of actions

Proposers can submit applications for financial support of:

- a) projects (type 1);
- b) the establishment of new local and regional energy management agencies (type 2);
- c) events (type 3).

The majority of grants will be awarded to projects. It is expected that this call for proposals will result in about 100 grants for projects, about 20 new energy management agencies and about 25 grants for events.

For more information about the different Key Actions, their target areas and the types of action, see chapter 13 “Additional information”.

3. Sources of funding

The selected actions will be funded under budget heading 06 04 01.

4. Estimated total amount of available budget 2006 for this call

The indicative total amount available for this call is EUR 48.1 million, of which about EUR 4 million will be for new local and regional energy management agencies (type 2 actions) and about EUR 0.9 million will be for events (type 3 actions).

5. Percentage of Community co-financing

The grants are intended as incentives for carrying out an operation which could not be executed without Community financial support, and they reflect the principle of co-financing. The Commission, through the Intelligent Energy Executive Agency, therefore plans to grant only funds complementary and subsidiary to contributions made by the beneficiary, the national, regional or local authorities and/or other bodies.

Accordingly, the amount granted will be up to 50% of the total eligible costs of the operation for projects (type 1) and new local/regional energy management agencies (type 2). For events (type 3) the amount granted will be up to a maximum of EUR 40,000 which may not be more than 50% of the total eligible costs of the action.

Contributions in kind are not eligible costs.

6. Period of eligibility of costs

Eligible costs can be incurred only after signature of the grant agreement by all the parties, save in exceptional cases, and under no circumstances before submission of the application for a grant. Therefore events (type 3) for which a grant is requested should not take place earlier than 9 months after the deadline for submission.

7. Eligibility criteria

7.1. Legal status of applicants

All applicants must be legal persons, whether public or private, established in the territory of the Member States. Likewise, the programme is also open to legal persons established in Norway, Iceland and Lichtenstein and in candidate countries (Bulgaria, Romania, Croatia) on the basis of additional funding and in accordance with procedures to be agreed with these countries. Natural persons are not eligible.

7.2. Minimum number of applicants required

- (a) For projects (type 1), applications must be submitted by a team of at least three independent⁵ undertakings established on the territories of three different participating countries (see subchapter 7.1.).
- (b) For new local/regional energy management agencies (type 2) applications must be submitted by a team of at least two local or regional authorities established on the territories of two participating countries (see subchapter 7.1.).
- (c) For events (type 3) applications must be submitted by at least one undertaking established on the territories of the participating countries (see sub-chapter 7.1.).

⁵ Definition of independent: In case of two undertakings A and B; A may control not more than 50% of B, and vice versa; A and B may be controlled not more than 50% by a third undertaking C.

7.3. Scope of the action

All Key Actions mentioned under subchapter 2.1. "Priorities of the call for proposals 2006" are open for submission of projects (type 1) proposals, except the target area "Creation of local and regional energy management agencies" within Horizontal Key Action 2, , which is only open for submission of proposals for new local/regional energy management agencies (types 2).

Events (type 3) can cover any Key Action of the Global Work Programme (2003-2006).

Exceptionally, and if properly justified, proposals that meet the eligibility criteria but do not directly respond to the priorities defined in the Call may also be considered.

7.4. Duration

The maximum duration of an action is 36 months.

7.5. Grounds for exclusion

Applications will not be considered for a grant if the applicants are in any of the following situations:

- (a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- (b) they have been convicted of an offence concerning professional conduct by a judgment which has the force of res judicata;
- (c) they have been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- (d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- (e) they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- (f) following another procurement procedure or grant procedure financed by the Community budget, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations;
- (g) they are faced with a conflict of interest;
- (h) they have been guilty of misrepresentation in supplying the information required or have failed to supply this information.

Applicants must certify that they are not in one of the situations listed in point 7.5. Such a declaration is part of the application forms.

7.6. Administrative and financial penalties

1) Without prejudice to the application of penalties laid down in the agreement, applicants or beneficiaries who have been guilty of making false declarations or have been found to be in serious breach of contract for failure to meet their contractual obligations in an earlier procedure shall be excluded from all contracts and grants financed by the Community budget for a maximum of two years from the time when the infringement is established, as confirmed after an adversarial procedure with the contractor. This period may be extended to three years in the event of a repeat offence within five years of the first infringement. Financial penalties of 10% of the total value of the grant being awarded shall be imposed on applicants who have been guilty of making false declarations. Financial penalties of 10% of the value of the grant in question shall be imposed on beneficiaries who found to be in serious breach of contract for failure to meet their contractual obligations. That rate may be increased to 20% in the event of a repeat offence within five years of the first infringement.

2) In the cases referred to in points 7.5 (a), (c), (d) and (f), the applicants shall be excluded from all contracts and grants for a maximum of two years from the time when the infringement is established, as confirmed after an adversarial procedure with the contractor. In the cases referred to in points 7.5 (b) and (e), the applicants shall be excluded from all contracts and grants for a minimum of one year and a maximum of four years from the date of notification of the judgment. These periods may be extended to five years in the event of a repeat offence within five years of the first infringement or the first judgment.

3) The cases referred to in point 7.5(e) cover:

- (a) cases of fraud as referred to in Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995⁶;
- (b) cases of corruption as referred to in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997⁷;
- (c) cases of participation in a criminal organisation, as defined in Article 2(1) of Joint Action 98/733/JHA of the Council⁸;
- (d) cases of money laundering as defined in Article 1 of Council Directive 91/308/EEC⁹.

The eligibility criteria will be checked by the IEEA on receipt of the proposals. Failure to comply with these criteria will result in the proposal not being evaluated further.

8. Selection criteria

The applicant must have stable and sufficient sources of funding to maintain his activity throughout the period during which the action is being carried out or the year for which the grant is awarded and to participate in its funding. The applicant must have the professional skills and qualifications required to complete the proposed action.

8.1 Financial capacity of applicants

Applicants must show that they exist as a legal person and have the financial capacity and operational capability to complete the action to be supported. Unless they are a public body or an international organisation, they must complete the 'Simplified Financial Statement' Form (see chapters 11 and 13) and provide their annual financial statements comprised of the balance sheet, the profit and loss statement and any annexes to those for the last financial year for which the accounts have been closed.

8.2 Technical capacity of applicants

Applicants must have the technical capacity and operational capability to complete the action to be supported and should provide supporting documents (e.g. CVs of those responsible for carrying out the action, description of projects and activities undertaken in the last three years, etc.).

The selection criteria will be assessed as a first step by the evaluation committee. Failure to comply with these criteria will result in the proposal not being evaluated further by the evaluation committee. Applicants may be asked to provide additional proof or to clarify the supporting documents related to the selection criteria within a specific time limit.

⁶ OJ C 316, 27.11.1995, p. 48.

⁷ OJ C 195, 25.6.1997, p. 1.

⁸ OJ C 351, 29.12.1998, p.1. Joint action of 21 December 1998 on making it a criminal offence to participate in a criminal organisation in the Member States of the European Union.

⁹ OJ L 166, 28.6.1991, p. 77. Directive of 10 June 1991, as amended by Directive 2001/97/EC of the European Parliament and of the Council of 4 December 2001 (OJ L 344, 28.12.2001, p. 76).

9. Award criteria

The Commission will base its selection of actions and the rate of Community co-financing on the written presentation.

9.1. Award criteria for projects (type 1)

The following five criteria apply to project proposals:

1. Quality of the action, with the following subcriteria:

- extent to which the proposed action reflects the state of the art and builds on previous actions¹⁰ in the context of the IEE programme objectives
- importance of the project goals in relation to EU policies, targets and legislation
- complementarity with relevant actions of/in Member States and participating countries
- compatibility of the project goals with the needs of the key market actors
- quality and relevance of the expected results

2. Quality of the approach, with the following subcriteria:

- clarity of definition of the work packages and deliverables
- appropriateness of the targets and indicators for success
- quality of methodology
- appropriateness of proposed approach to achieve goals
- dissemination plan and tools to be used

3. Community added value, with the following subcriteria:

- benefits of carrying out the project at EU level
- EU dimension of the issues (including market barriers) to be tackled, and of the actions to be carried out
- Appropriate geographical coverage of the project team
- Transferability of the solutions developed to other parts of the EU

4. Costs and benefits, with the following subcriteria:

- Co-financing scheme, including proposed levels of co-financing
- Appropriate costs for the various sub-tasks in the work programme
- Appropriate costs per cost category, notably sub-contracting
- Value for money – comparing the direct outcomes expected to result from the project with the costs and effort involved

5. Organisation of the team, with the following subcriteria:

- Distribution and balance of effort between partners
- Involvement of relevant market actors in the proposed actions
- Management, including project management structure, work plan, co-ordination and project team communications

For projects (type 1) the five award criteria will carry an equal weighting within the overall assessment. A mark of over 50% will be required for each of the first four criteria, while a mark of over 70% will be required for the criterion 5 (Organisation of the team). For a proposal to be classified as worth funding, the overall sum of the marks for all award criteria should exceed 70% of the maximum total score. Proposals that pass this threshold shall be considered for funding. Grants will be awarded within the limits of the budgetary resources available.

¹⁰Information on and IEE actions and on previous SAVE/ALTENER projects is available on the IEE website.

9.2. Award criteria for the establishment of new local and regional energy management agencies (type 2)

The following five criteria apply to proposals for new local/regional energy management agencies:

- 1. Quality of the agency**, with the following subcriteria:
 - Credibility of the proposed agency
 - Operational role and envisaged profiles of the permanent staff
 - Evaluation and control of performance
 - Commitment for the future of the agency after 3 years

- 2. Quality of the approach**, with the following subcriteria:
 - Clear definition of the role of the agency and coherence with local needs
 - Appropriateness of proposed approach for achieving goals in the medium to long term
 - Value of dissemination activities
 - Quality and relevance of the expected impact over the medium to long term on sustainable development / the environment / energy demand

- 3. Community added value**, with the following subcriteria:
 - Local and national partnerships with relevant stakeholders other than energy agencies
 - European cooperation actions
 - Partnership with neighbour agencies and national agency

- 4. Costs and benefits**, with the following subcriteria:
 - Co-financing scheme, including proposed levels of co-financing. Already secured co-funding
 - Sustainability of the agency after three years
 - Appropriate costs per cost category, notably sub-contracting, percentage of wages and direct costs of the agency
 - Value for money — comparing the direct outcomes expected from the project with the costs and effort involved

- 5. Organisation of the Team**, with the following subcriteria:
 - Decision- and policy-making bodies
 - Degree of autonomy of the agency
 - Involvement of elected representatives
 - Management, including project management structure, work plan, co-ordination and project team communications

For proposals for new local/regional energy management agencies (type 2) the five award criteria will carry an equal weighting within the overall assessment. A mark of over 50% will be required for each of the first four criteria, while a mark of over 70% will be required for the criterion 5 (Organisation of the team). For a proposal to be classified as worth funding, the overall sum of the marks for all award criteria should exceed 70% of the maximum total score. Proposals that pass this threshold shall be considered for funding. Grants will be awarded within the limits of the budgetary resources available.

9.3. Award criteria for events (type 3)

The following four criteria apply to event proposals:

1. Contribution of the action to furthering EU energy policies and goals
2. Quality of the action
3. Community added value from the action
4. Costs and benefits

The four criteria will carry an equal weighting within the overall assessment. A mark of over 50% will be required for each of the four criteria. For a proposal to be classified as worth funding, the overall sum of

the marks for all award criteria should exceed 70% of the maximum total score. Proposals that pass this threshold shall be considered for funding. Grants will be awarded within the limits of the budgetary resources available.

10. General conditions for awarding grants

The general conditions for awarding grants, particularly the definition of the eligible costs and the methods of payment, are set out in the draft grant agreement, available on the website of the IEE programme (see chapter 13 “Additional information”). The budget for the action attached to the application must have revenue and expenditure in balance and show clearly the costs which are eligible for financing from the Community level.

Depending on the size and other risk factors of the action, the Commission might request a financial guarantee of the beneficiary for applications for pre-financing.

If the successful applicant is an international organisation, the model Contribution Agreement with an international organisation or any other contract template agreed between the international organisation concerned and the Contracting Authority will be used instead of a text based on the draft grant agreement.

11. Forms for submission of applications for a grant

Applications must be submitted using specific **application forms**. Application forms as well as all instructions on how to complete the application forms can be downloaded from the website of the IEE programme (see chapter 13 “Additional information”) or will be sent by mail or email upon request.

Applications which fail to comply with these formal requirements may not be evaluated further.

12. Formal requirements for submission of applications for a grant

Applicants interested in these grants are invited to submit their applications to the Intelligent Energy Executive Agency.

For each application, **one signed original and five copies** must be supplied. Additionally, after having submitted the paper version, applicants are requested to send the application form by e-mail to the IEEA (TREN-Intelligentenergy@ec.europa.eu).

Submissions must be placed **inside two sealed envelopes**: The proposal and its 5 copies have to be put in an envelope that must be sealed and bear the words:

<p>Call for proposals IEEA 2006 IEE Programme Not to be opened by the postal service Madou Mail service Place Madou 1 B-1210 Saint-Josse-Ten-Noode</p>

This sealed envelope is then to be put into another envelope addressed to one of the following addresses, depending on the chosen mode of submission. If self-adhesive envelopes are used, they should be sealed with adhesive tape and the sender must sign across that tape.

Applications which fail to comply with these formal requirements may not be evaluated further.

Applications may be submitted in three different ways:

a) Registered letter/parcel by postal service

Address for submission	Intelligent Energy Executive Agency (IEEA) Madou Mail service Place Madou 1 B-1210 Saint-Josse-Ten-Noode Belgium
Deadline for submission to the post office	no later than the closing date for submission (see chapter 14 “timetable”)
Proof of submission	Stamp of the post office on the letter/parcel or a receipt from the post office identifying clearly the object of delivery (e.g. by proposal acronym), the exact address of delivery and its date of deposition

b) Private delivery services

Address for submission	Intelligent Energy Executive Agency (IEEA) Madou Central Mail Service Rue de Genève 1 B-1140 Brussels Belgium
Deadline for submission to the private delivery service	no later than the closing date for submission (see chapter 14 “timetable”)
Proof of submission	receipt from the delivery service identifying clearly the object of delivery (e.g. by proposal acronym), the exact address of delivery and its date of deposition

c) Personal delivery

Address for submission	Intelligent Energy Executive Agency (IEEA) Madou Central Mail Service Rue de Genève 1 B-1140 Brussels Belgium
Deadline for submission to the Central Mail Service	No later than 16:00 (Brussels time) on the closing date for submission (see chapter 14 “timetable”)
Proof of submission	dated and signed receipt issued by the receiving official in the abovementioned department identifying clearly the object of delivery (e.g. by proposal acronym)

Applications may not be delivered directly to the Intelligent Energy Executive Agency (whether personal delivery or delivery by any authorized representative of the applicant, including private delivery services).

Applications submitted to the IEEA after the closing date will not be taken into consideration.

13. Additional information

Applicants should consult the website of the programme at:

http://ec.europa.eu/energy/intelligent/index_en.html

The IEE website contains all information and forms in relation to this call for proposals, such as the IEE work programme 2003-2006, the IEE annual work programme 2006, guides for applicants, application forms, and information about projects supported by the programme. Furthermore the website informs about information days which will be held during the duration of the call for proposals.

Any questions regarding this call for proposals should be sent to the IEEA (stating, if applicable, the reference number of the area, as indicated in chapter 2.1 "Priorities for the call for proposals 2006") using the online enquiry form available on http://ec.europa.eu/energy/intelligent/contact/index_en.htm.

Alternatively a fax or letter can be sent to

Intelligent Energy Executive Agency (IEEA)

Ref: Call for proposals IEEA 2006

Madou

Place Madou 1

B-1210 Saint-Josse-Ten-Noode

Belgium

Fax +32-2-2921892

14. Indicative timetable :

Closing date for submission of applications: (there is one unique closing date for all types of actions)	31 October 2006
Date of opening of applications:	mid November 2006
Estimated date of completion of the evaluation:	End of February 2007
Estimated date for the notification of applicants:	from March 2007 onwards
Estimated date for signature of contracts	from August 2007 onwards (May 2007 for events)